

**Graduating
on or After
January 1, 2020?**



**Learn About
Changes to the
90-Day Rule**

Keep a copy of your completed employer-required Live Scan Fingerprint Form in order to count postdegree hours before issuance of your Associate registration



BCIA 8016
(Rev. 05/2018)

PAGE 1 of 2

REQUEST FOR LIVE SCAN SERVICE

Applicant Submission

CCLD A0111
ORI (Code assigned by DOJ)

Employment
Authorized Applicant Type

Mental Health Technician
Type of License/Certification/Permit OR Working Title (Maximum 80 characters if assigned by DOJ, use exact title assigned)

Contributing Agency Information:
 TLCA, Inc.
 Agency Authorized to Receive Criminal Record Information
 PO Box 54321
 Street Address or P.O. Box
 Sacramento CA 95610
 City State ZIP Code

01234
 Mail Code (five-digit code assigned by DOJ)
 Contact Name (mandatory for all school submissions)
 Contact Telephone Number

Applicant Information:
 Gomez
 Last Name
 Christopher
 First Name Middle Initial Suffix

Other Name (AKA or Alias) Last
 First Suffix

01/01/1995
 Date of Birth Sex Male Female
 O1234444
 Driver's License Number

5'9" 200 Brn Brn
 Height Weight Eye Color Hair Color
 Billing Number (Agency Billing Number)

California 123-45-6789
 Place of Birth (State or Country) Social Security Number
 Misc. Number (Other Identification Number)

Home Address 1234 1st Ave
 Street Address or P.O. Box
 Sacramento CA 95810
 City State ZIP Code

101001234
 ORI Number (OCA Number (Agency Identifying Number))

Level of Service: DOJ FBI
 (If the Level of Service indicates FBI, the fingerprints will be used to check the criminal history record information of the FBI)

If re-submission, list original ATI number: (Must provide proof of rejection)
 Original ATI Number

Employer (Additional response for agencies specified by statute):
 TLCA, Inc.
 Employer Name
 1234 A Street
 Street Address or P.O. Box
 Sacramento CA 95811
 City State ZIP Code
 Mail Code (five digit code assigned by DOJ)
 Telephone Number (optional)

Live Scan Transaction Completed By:
 Name of Operator
 UPS store 1234
 Transmitting Agency LSID
 Date 08/02/2018
 001234
 ATI Number
 \$25-
 Amount Collected/Billed

**Make your
Hours Count!**



Board of Behavioral Sciences



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Gavin Newsom, Governor
State of California

Business, Consumer Services and Housing Agency
Department of Consumer Affairs

Are You a Recent Graduate? Make Your Hours Count!

Applicants for an associate registration who graduated on or after January 1, 2020* need to be aware that they may only count post-degree hours of experience gained under the “90-day rule” if the workplace required the applicant to complete Live Scan fingerprinting prior to gaining those hours.

What is the “90-day rule”?

The “90-day rule” is a clause in the law that allows applicants for registration as an Associate Marriage and Family Therapist, Associate Professional Clinical Counselor, or Associate Clinical Social Worker (Associate), to count supervised experience gained during the window of time between the degree award date and the issue date of the Associate registration number, **IF** the Associate application is received within 90 days of the qualifying degree award date.

However, applicants who graduate on or after January 1, 2020 may only count post-degree hours of supervised experience gained under the 90-day rule if the workplace required the applicant to complete Live Scan fingerprinting prior to gaining post-degree experience hours. Post-degree hours may only be counted as of the date recorded at the bottom of the Request for Live Scan Service form.

Why do I need to make sure my employer has me complete Live Scan fingerprinting in order to count supervised experience hours gained under the 90-day rule?

The goal of the 90-day rule is to secure public protection by ensuring that applicants who are applying for an associate registration were fingerprinted by the employer. The reason for this requirement is that these individuals have graduated and are no longer under the close purview of their school, but they are not associates yet and therefore are not yet under the jurisdiction of the Board.

What is required of applicants?

Applicants must obtain a copy of their completed “State of California Request for Live Scan Service” form and provide a copy to the Board when applying for licensure in order to count post-degree experience hours gained under the 90-day rule.

What happens if the applicant’s employer does not require fingerprinting, or if the applicant cannot obtain a copy of the completed “Request for Live Scan Service” form?

Post-degree experience hours gained during the window of time between the degree award date and the issue date of the Associate registration number will not count.

How can applicants ensure that they meet this requirement?

Applicants must obtain a copy of their completed “Request for Live Scan Service” form from the employer and keep it in a safe place. The applicant must submit a copy of this form upon application for licensure. Other documentation cannot be accepted as the law does not allow for any alternatives.

What if I have multiple employers, and I wish to count supervised experience hours gained under the 90-day rule from each of them?

Fingerprints are not shareable across agencies, and therefore you would need to fingerprint for each employer and obtain and save the completed “Request for Live Scan Service” form from each employer in order to count hours at that agency.

Does this apply to MFT or PCC Trainees?

The Live Scan requirement does not apply to trainees. However, if there is a possibility that a trainee will be continuing to work for the same agency after graduation, the individual will need to have been fingerprinted by that agency before they can count any post-degree hours under the 90-day rule at that agency. The fingerprinting may be completed while a trainee.

Will I still have to fingerprint for the Board when I apply for my registration number?

Yes. Fingerprints are not transferrable across agencies or employers. You will need still need to do Live Scan fingerprints specifically for the Board as part of your associate application.

** Business and Professions Code sections 4980.43, 4996.23 and 4999.46*