



**DRAFT**

**BOARD MEETING MINUTES  
November 19-20, 2015**

The Mission Inn  
3649 Mission Inn Avenue  
The Galleria Room  
Riverside, CA 92501

**Thursday, November 19<sup>th</sup>**

**Members Present**

Christina Wong, Chair, LCSW Member  
Deborah Brown, Vice Chair, Public Member  
Dr. Scott Bowling, Public Member  
Dr. Leah Brew, LPCC Member  
Dr. Peter Chiu, Public Member  
Betty Connolly, LEP Member  
Sarita Kohli, LMFT Member  
Patricia Lock-Dawson, Public Member  
Renee Lonner, LCSW Member  
Karen Pines, LMFT Member  
Dr. Christine Wietlisbach, Public Member

**Staff Present**

Kim Madsen, Executive Officer  
Steve Sodergren, Asst. Executive Officer  
Dianne Dobbs, Legal Counsel  
Christina Kitamura, Administrative Analyst

**Members Absent**

Samara Ashley, Public Member

**Guests**

*See sign-in sheet*

**FULL BOARD OPEN SESSION**

Christina Wong, Chair of the Board of Behavioral Sciences (Board), called the meeting to order at 8:40 a.m. Christina Kitamura called roll, and a quorum was established.

Administrative Law Judge Debra D. Nye-Perkins presided over the hearings.

The petitions were not heard in the order listed on the agenda.

1 **I. Petition for Modification of Probation for Karina Scott, IMF 83413**

2 This item was taken out-of-order was presented as the third petition.

3  
4 Judge Nye-Perkins opened the hearing at 10:46 a.m. Deputy Attorney General Lauro  
5 Paredes presented the facts of the case on behalf of the Board of Behavioral  
6 Sciences. Karina Scott was not represented by an attorney.

7  
8 Mr. Paredes presented the background of Ms. Scott's probation. Ms. Scott was sworn  
9 in. Ms. Scott presented her request to modify probation. Mr. Paredes and Board  
10 Members posed questions to Ms. Scott; and closing statements were heard.

11  
12 Judge Nye-Perkins closed the hearing at 12:01 p.m. The Board took a lunch break at  
13 12:01 p.m. and reconvened at 1:19 p.m.

14  
15 **II. Petition for Reinstatement of Registration for Rosalind Bibbens, ASW 16942**

16 This item was taken out-of-order was presented as the first petition.

17  
18 Judge Nye-Perkins opened the hearing at 8:45 a.m. Deputy Attorney General Lauro  
19 Paredes presented the facts of the case on behalf of the Board of Behavioral  
20 Sciences. Rosalind Bibbens was not represented by an attorney.

21  
22 Mr. Paredes presented the background of Ms. Bibbens' revocation. Ms. Bibbens was  
23 sworn in. She presented her request for reinstatement of registration and information  
24 to support the request. Mr. Paredes and Board Members posed questions to Ms.  
25 Bibbens; and closing statements were heard.

26  
27 Judge Nye-Perkins closed the hearing at 9:43 a.m. The Board took a break at 9:43  
28 a.m. and reconvened at 9:54 a.m.

29  
30 **III. Petition for Reinstatement of License for Eileen Kelly, LMFT 30191**

31 This item was taken out-of-order was presented as the second petition.

32  
33 Judge Nye-Perkins opened the hearing at 9:54 a.m. Deputy Attorney General  
34 Paredes presented the facts of the case on behalf of the Board of Behavioral  
35 Sciences. Eileen Kelly was not represented by an attorney.

36  
37 Mr. Paredes presented the background of Ms. Kelly's revocation. Ms. Kelly was  
38 sworn in. She presented her request for reinstatement of license and information to  
39 support the request. Mr. Paredes and Board Members posed questions to Ms. Kelly;  
40 and closing statements were heard.

41  
42 Judge Nye-Perkins closed the hearing at 10:35 a.m. The Board took a break at 10:35  
43 a.m. and reconvened at 10:46 a.m.

44

1 **IV. Public Comment for Items not on the Agenda**

2 There were no public comments.

3

4 **V. Suggestions for Future Agenda Items**

5 There were no suggestions.

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7 The Board moved into closed session at 1:19 p.m.

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10 **FULL BOARD CLOSED SESSION**

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20 **FULL BOARD OPEN SESSION**

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1 Friday, November 20<sup>th</sup>

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4 **Members Present**

5 Christina Wong, Chair, LCSW Member  
6 Deborah Brown, Vice Chair, Public Member  
7 Samara Ashley, Public Member  
8 Dr. Scott Bowling, Public Member  
9 Dr. Leah Brew, LPCC Member  
10 Dr. Peter Chiu, Public Member  
11 Betty Connolly, LEP Member  
12 Patricia Lock-Dawson, Public Member  
13 Renee Lonner, LCSW Member  
14 Karen Pines, LMFT Member  
15 Dr. Christine Wietlisbach, Public Member

4 **Staff Present**

Kim Madsen, Executive Officer  
Steve Sodergren, Asst. Executive Officer  
Rosanne Helms, Legislative Analyst  
Christy Berger, Regulatory Analyst  
Dianne Dobbs, Legal Counsel  
Christina Kitamura, Administrative Analyst

16  
17 **Members Absent**

18 none

17 **Guests**

18 *See sign-in sheet*

19  
20  
21 **FULL BOARD OPEN SESSION**

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23  
24 Christina Wong called the meeting to order at 8:43 a.m. Christina Kitamura called roll.  
25 A quorum was established.

26  
27 **IX. Introductions**

28 Board Members, Board staff and attendees introduced themselves.

29  
30 Ms. Wong announced that item XVII.c. was removed from the agenda and will not be  
31 discussed.

32  
33 **X. Approval of the August 27-28, 2015 Board Meeting Minutes**

34 Ms. Kitamura noted spelling errors and made corrections accordingly.

35  
36 ***Dr. Peter Chiu moved to accept the August 27-28, 2015 Board Meeting minutes.***  
37 ***Dr. Christine Wietlisbach seconded. The Board voted unanimously to pass the***  
38 ***motion.***

39  
40 Board vote:

41 Betty Connolly - aye  
42 Patricia Lock-Dawson - aye  
43 Dr. Christine Wietlisbach - aye  
44 Renee Lonner - aye  
45 Deborah Brown - aye  
46 Christina Wong - aye

- 1 Dr. Leah Brew - aye
- 2 Samara Ashley - aye
- 3 Sarita Kohli - aye
- 4 Dr. Peter Chiu - aye
- 5 Dr. Scott Bowling – aye
- 6 Karen Pines - aye
- 7

8 **XI. Chair Report**

- 9 • Ms. Wong and BBS staff attended the NASW conference in October.
- 10 • Ms. Wong and Kim Madsen attended training related to the Supreme Court
- 11 decision in the case of North Carolina State Board of Dental Examiners vs. the
- 12 Federal Trade Commission.
- 13 • The Executive Officer evaluation has been submitted to the Department of
- 14 Consumer Affairs (DCA).
- 15

16 Ms. Wong acknowledged the Board of Behavioral Sciences' (Board) 70<sup>th</sup> Anniversary.

17

18 The Board Members acknowledged staff who served 5 years, 10 years, and 15 years

19 at the Board.

20

21 **XII. Executive Officer's Report**

22 **a. Budget Report**

23

24 2015/2016 Budget:

25 The Board's budget for 2015/2016 is \$9,039,000. As of August 31, 2015, the

26 Board has spent \$2,285,909, reflecting 25% of the total budget. As of September

27 2015, the Board had collected over \$2.4 million in total revenue.

28

29 Board Fund Condition

30 The Board's Fund Condition report reflects a \$2.4 million loan repayment from the

31 2002 loan to the General Fund. This will provide the Board with 6.1 months in

32 reserve for 2015/2016. Projections for the 2016/2017 budget indicate a scheduled

33 repayment of \$6.3 million dollars, which will provide 11.7 months in reserve. By

34 law, the Board may only have 24 months in reserve.

35

36 General Fund Loans

37 Since 2002/2003 the Board has made a total of three loans to the General Fund

38 for a total of \$12.4 million dollars. The Board has received loan repayments

39 totaling \$2.4 million.

40

41 The Board is scheduled to receive \$2.4 million in 2015/2016, and \$6.3 million in

42 2016/2017, for a total repayment of \$11.1 million. The remaining \$1.2 million

43 dollars will be determined at a later date.

44

1           2014/2015 Budget Update

2           After meeting with the Department of Consumer Affairs (DCA) budget office and  
3           reviewing the final budget figures, the Board reverted about \$538,000. A review of  
4           the Board's budget revealed some line items have appropriations that the Board  
5           does not expend; for example, Out-of-State Travel, and C&P Services External.  
6           The appropriations in these line items are based on previous budget expenditures.  
7           However, the Board has not had an external contract or has been permitted to  
8           travel out-of-state for several years. So these appropriations contribute to the  
9           Board's reversion figures.

10  
11           After January 1, 2016, Board staff will meet with the DCA budget office to review a  
12           five-year expenditure history to realign the budget appropriations to the Board's  
13           expenditures.

14  
15           **b. Operations Report**

16  
17           Licensing Program

18           There was a considerable increase in Marriage and Family Therapist (MFT) Intern  
19           and Licensed Professional Clinical Counselor (LPCC) Intern applications. There  
20           was a slight decrease in all other applications except MFT Examinations. The  
21           increase in intern registrant volumes is primarily due to graduation.

22  
23           A total of 917 initial licenses were issued in the first quarter. The total population of  
24           licensees and registrants is nearly 104,000.

25  
26           Examination Program

27           A total of 3,113 examinations were administered in the first quarter. Twelve (12)  
28           examination development workshops were conducted in the first quarter. The first  
29           quarter pass rates for fiscal year 15/16 will be posted soon on the Board's website.

30  
31           Administration Program

32           The Board received 7,343 applications in the first quarter. DCA central cashiering  
33           unit received and processed 9,236 renewal applications. The Board's cashiering  
34           unit processed 1,157 renewal applications. Online renewals increased with 3,950  
35           individuals renewing their licenses or registrations online. Nearly 27% of the total  
36           renewals were renewed online.

37  
38           Enforcement Program

39           The Enforcement staff received 310 consumer complaints and 304 criminal  
40           convictions in the first quarter. A total of 497 cases were closed this quarter, and  
41           44 cases were referred to the Attorney General's office for formal discipline.  
42           Twenty-five (25) Accusations and 9 Statement of Issues were filed this quarter.  
43           The current average for Formal Discipline is 738 days. The performance goal is  
44           540 days.

1            Outreach Events

2            Board staff participated at the following events:

- 3            • MFT Consortium Meeting, July 15, 2015, Teleconference
- 4            • MFT Consortium Meeting, August 15, 2015, Teleconference
- 5            • National Association of Social Workers (NASW) Annual Conference, October 9,
- 6                   2015, South San Francisco Center
- 7            • AAMFT Educator Forum, October 9, 2015, Pepperdine University-Irvine
- 8            • AAMFT Educator Forum, October 23, 2015, JFK University-Berkeley
- 9            • ASWB Annual Meeting of the Delegate Assembly, November 5-7, 2015, Ft.
- 10                  Lauderdale, Florida
- 11           • California Association of Marriage and Family Therapists (CAMFT) Fall
- 12                  Symposium, November 14-15, 2015 Orange County

13  
14           **c. Personnel Update**

15  
16           New Hires

17           Carl Peralta accepted a Management Services Technician (MST) position in

18           Licensing.

19  
20           The Board made a conditional offer of employment to Kimberly Covington to fill the

21           Seasonal Clerk position.

22  
23           Departures

24           Heather Ito (seasonal clerk), Alicia Day (cashier), and Marilyn Schilling

25           (receptionist).

26  
27           Vacancies

28           One Office Technician (OT) in Licensing, one MST in Licensing, two OT's in

29           Cashiering, and one OT in Administration,

30  
31           **d. Year End Summary**

32  
33           The Board celebrates its 70<sup>th</sup> year providing regulatory oversight. The Board has

34           56 staff members and 12 Board Members.

35  
36           Licensing and Registrant Statistics

37           The total number of licensees and registrants at the end of 2014/2015 was

38           101,455. Application volumes increased by 8% since 2013/2014.

39  
40           License Program

41           As a result of the additional staff hired in 2014/2015 for the Licensing Program, an

42           increased number of examination applications were approved. Further, the

43           additional staff has allowed the Board to return to reasonable processing times.

44

1           Administration Program

2           The administration program includes the cashiering unit and office support staff.  
3           Over 49,000 renewal applications were received and processed by board staff and  
4           DCA's Central Cashiering Unit. Approximately 70% of the renewal applications  
5           were processed by DCA's Central Cashiering Unit, and 17% was processed by the  
6           Board's cashiering unit. Application volumes increased by 32%.

7  
8           Examination Program

9           Two versions of each examination were developed. The Board worked with the  
10          Office of Professional Examination Resources (OPES) and approximately 300  
11          subject matter experts. The Board conducted 41 examination development  
12          workshops.

13  
14          In 2014/2015 the Board, with the assistance of OPES, conducted a Licensed  
15          Educational Psychologist (LEP) Occupational Analysis. The Occupational  
16          Analysis, which is conducted every five to seven years, surveys California  
17          practitioners about their work and work setting. The results of the Occupational  
18          Analysis serve as the foundation for the licensure examination.

19  
20          Examination activity increased in FY 2014/2015 by 43%.

21  
22          Enforcement Program

23          The Board's enforcement staff receives and investigates all complaints of alleged  
24          licensee or registrant misconduct, criminal arrests and convictions. Investigations  
25          that confirm a violation of the Board's statutes and regulations are subject to  
26          disciplinary action. Disciplinary action ranges from the issuance of a citation and  
27          fine to revocation of the license or registration. All proposed decisions and  
28          stipulations require the Board Members' approval before the decision becomes  
29          effective.

30  
31          In 2014/2015 the receipt of Subsequent Arrest Notifications increased by 53%  
32          since 2013/20104. Accusation and Statement of Issues filings increased by 37%  
33          and 71% respectively.

34  
35          Probation Monitoring Program

36          In 2014/2015, 43 new probationers were added to the Board's probation program.  
37          Twenty (20) probationers successfully completed their probation. As of the end of  
38          June 2015, the Board has a total of 149 probationers.

39  
40          The Board filed 3 accusations to revoke probation for issues of non-compliance.

41  
42          Probationers that demonstrate sustained compliance with their probation terms  
43          and conditions may petition the Board to modify their current terms or to end their  
44          probation early. Sixteen (16) probationers requested modification or termination of  
45          their probation. The Board granted ten probationers their request and denied six.



1           Legislative Activity

2           The Board sponsored two bills, submitted language for technical amendments for  
3           the annual omnibus bill, identified ten bills impacting board licensees, and  
4           introduced or implemented three regulation packages.

5  
6           Outreach Efforts

7           The Board increased its outreach activity by attending several professional  
8           association events and meetings. Board staff either participated in these events  
9           via telephone or in person. Board staff attended a total of 12 professional  
10          association events and 15 meetings.

11  
12          2014/2015 Accomplishments

- 13           • Resumed publication of the Board newsletter.
- 14           • Request for examination staff was approved and included in the Governor's  
15           2015/2016 budget.
- 16           • Introduced legislation to eliminate the various categories for supervised  
17           work experience and create two categories – clinical and non-clinical  
18           experience.
- 19           • Developed 3 examination restructure video tutorials to provide information  
20           to examination candidates. These tutorials were posted to the Board's  
21           website in October 2015.
- 22           • Licensees and registrants may renew their license/registration and update  
23           their address of record online through BreEZe.
- 24           • Collaborated with the DCA BreEZe team to design the changes to BreEZe  
25           necessary to fully implement the examination restructure.
- 26           • Twenty-six Strategic Plan objectives out of thirty have been completed.
- 27           • Conducted training for Enforcement Subject Matter Experts in July 2015.
- 28           • All staff attended customer service training.

29  
30          **e. Sunset Report Update**

31  
32          The Board's Sunset Report is complete and is currently with DCA's Print Services  
33          for publication. The report will be submitted to the Senate Committee on Business,  
34          Professions, and Economic Development and the Assembly Committee on  
35          Business and Professions no later than December 1, 2015. The report will be  
36          available on the Board's website after December 1, 2015.

37  
38          **XIII. Strategic Plan Update**

39          Steve Sodergren provided an update on the Strategic Plan, stating that 26 out of 30  
40          goals have either been accomplished or currently are in process. There are 4 goals  
41          that have not been initiated:

- 42           • Licensing
  - 43               ○ 1.5: Investigate the use of technology for record keeping and therapeutic  
44               services and its effects on patient safety and confidentiality and establish best  
45               practices for licensees.

- 1 • Examinations
- 2 ○ 2.3: Create a process for evaluating the performance of Subject Matter Experts
- 3 assisting with exam development.
- 4 • Legislation and Regulation
- 5 ○ 4.5: Review regulatory parameters for exempt settings and modify, if
- 6 necessary, to ensure adequate public protection.
- 7 • Organizational Effectiveness
- 8 ○ 5.4: Implement an internal training and education program for all Board staff to
- 9 enhance skills and abilities for professional development.

10

11 **XIV. Supervision Committee Update**

12 The Supervision Committee (Committee) held its meeting in October 2015. Ms.

13 Madsen presented ideas discussed at the Committee meetings.

14

15 Informal Decisions - Supervisor Qualifications

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- Initial Supervisor Training
  - Increase the length to 15 hours for LMFT and LPCC for consistency with current LCSW requirements.
  - Limit the age of the training course
    - CE course – taken within the 2 years prior to commencing supervision. If between 2 and 5 years old, take a 6-hour course.
    - Graduate level course – taken within the 4 years prior to commencing supervision. If older, take a 6-hour course.
- Ongoing Supervisor Training
  - 6 hours every 2 years for LCSW for consistency with current LMFT and LPCC requirements.
  - The 6 hours can be gained through “Continuing Professional Development (CPD)” which will require specific documentation and may include:
    - Completing coursework directly pertaining to supervision
    - Teaching a qualifying supervision course
    - Authoring research pertaining to supervision that has been published professionally (in a peer reviewed journal or in a published textbook)
    - Receiving mentoring of supervision
    - Attending professional supervisor peer groups
- Accept a supervisor certification from a professional association in lieu of certain BBS requirements.
- Involve BBS at the initiation of supervision rather than retrospectively and institute the following:
  - Require supervisors to self-certify to the Board that they meet all qualifications within a specified time frame.
  - Require supervisors to provide supervisees with the following:

- 1           ▪ A signed disclosure that includes information about how to submit a
- 2           complaint about a supervisor
- 3           ▪ Proof of completion of the supervision training course
- 4           ○ Require the Board to perform random audits of supervisor qualifications.
- 5           ○ Publish a list of BBS-registered supervisors.
- 6           • Time licensed in another state should be able to count towards 2 years of licensure
- 7           required for all supervisor/license types.
- 8           • The requirement that a supervisor practice psychotherapy (or supervise individuals
- 9           who practice psychotherapy) for 2 out of the past 5 years should not be changed.
- 10          However, language requiring competency in the areas of clinical practice and
- 11          techniques being supervised should be added.

12  
13 Other Informal Decisions

- 14          • Allow Triadic supervision in place of Individual supervision.
- 15          • Offsite supervision laws should be consistent across license types.
- 16          • Offsite supervision laws should encompass offsite supervisors who are employed
- 17          or contracted by the employer (as opposed to only addressing volunteers).

18  
19 Remaining Areas to Address

20 The remaining areas that the committee needs to address are as follows:

- 21          • Supervision Requirements including supervision definitions, amount and type of
- 22          weekly supervisor contact, supervision formats, videoconferencing, etc.
- 23          • Supervisor Responsibilities including the Supervisor Responsibility Statement
- 24          • Employment/Employers including registrant/trainee employment, supervisor
- 25          employment, offsite supervision, temp agency employers, etc.
- 26          • Other issues, such as the 6-year limit on age of experience hours, 6-year limit on
- 27          working in a private practice, paying for supervision, death of a supervisor,
- 28          supervisor unprofessional conduct and supervisors who are on probation.

29  
30 The next Committee meeting is scheduled on February 5, 2016 in Southern California.

31  
32 **XV. Examination Restructure Update**

33 Mr. Sodergren presented the Examination Restructure update.

34  
35 Outreach

36 The Board has posted three instructional videos on its Examination News webpage:

- 37 1. A Registrant Guide to the BBS Examination: 1500 views
- 38 2. A Non-Registrant Guide to the BBS Examination Restructure: 331 views
- 39 3. Passing Score Requirements for Subsequent Registrants: 663 views

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1 Staff continues to develop new instructional materials that will be either mailed to  
2 individual applicants or posted to the Board's website.

#### 3 4 Forms Creation

5 Staff is reviewing the current forms and amending them in order to increase clarity in  
6 the application process. Staff will be seeking legal review of forms in November and  
7 December.

#### 8 9 BreEZe System Changes

10 The changes that are required to the Breeze system will not be implemented until after  
11 January 1, 2016. In order to ensure a smooth transition, staff is working on  
12 implementing, as well as training on, temporary business processes that will allow the  
13 continued entry and processing of examination applications in the Breeze system.  
14 Many of the processes that are currently automated will be manual for a short period  
15 until the changes to the system are implemented.

#### 16 17 Transition Activities

18 In the month of December there will be a testing blackout period for LMFT and LCSW  
19 exam applicants. During this period LMFTs and LCSWs will be unable to schedule or  
20 test.

21  
22 *The Board took a break at 10:14 a.m. and reconvened at 10:35 a.m.*

### 23 24 **XVI. Discussion and Possible Action Regarding Additional Examination Time for** 25 **English as a Second Language Applicants**

26 The Board does not currently offer any type of special accommodations for exam  
27 candidates who speak English as a Second language (ESL). From 2000 until July  
28 2011, the Board granted extra time to candidates who requested an ESL  
29 accommodation. However, because ESL is not identified as a disability under the  
30 Americans with Disabilities Act (ADA), this accommodation was eliminated.

31  
32 Board staff proposed regulatory language that does both of the following, per the  
33 Board's request:

- 34 • Specifies criteria to be used when considering whether to grant additional  
35 examination time for ESL applicants; and
  - 36 • Allows the Board discretion in making a decision.
- 37 The language proposes three scenarios under which the Board may consider granting  
38 an applicant time-and-a-half on an examination:

- 39  
40 1. TOEFL-iBT Score. The applicant must provide a score of 85 or below on the Test  
41 of English as a Foreign Language - Internet Based Test (TOEFL-iBT). The score  
42 must have been obtained within the two years prior to application.
- 43  
44 2. Documentation from the Qualifying Master's Degree Program that it had Granted  
45 Additional Examination Time or Other Allowance due to English as a Second

1 Language. If the qualifying Master’s degree program had granted the applicant  
2 additional examination time or another allowance, then the Board may grant the  
3 additional examination time. Documentation of the allowance from the school must  
4 be satisfactory to the Board.

- 5  
6 3. Documentation of a Foreign Qualifying Master’s Degree that was Presented  
7 Primarily in a Language Other than English. If the qualifying Master’s degree  
8 program was from an educational institution outside the U.S., and if coursework  
9 was presented primarily in a language other than English, then the Board may  
10 grant the additional examination time. Documentation provided must be  
11 satisfactory to the Board.  
12

13 At its August 2015 meeting, the Board directed staff to make amendments replacing  
14 the term “accommodation.”

15  
16 Dr. Peter Chiu expressed that he supports the proposal; however, it is not the best  
17 proposal. Dr. Chiu stated that this is equating language deficiencies with slow  
18 reading, and there are many native speakers who are slow readers. He expressed  
19 that all candidates who request the accommodation, should be granted extra time to  
20 take the test whether the candidate is a native speaker or not.  
21

22 Dr. Leah Brew responded that the candidates seem to have more than adequate  
23 amount of time, and the issue is not that the candidates are running out of time.  
24

25 Ms. Madsen responded that slow reading could possibly be accommodated through  
26 the ADA.  
27

28 Dr. Christine Wietlisbach expressed that the proposal is not ideal, but she agrees with  
29 Dr. Chiu’s opinion.  
30

31 ***Dr. Leah Brew moved to direct staff to make any discussed changes, and any***  
32 ***non-substantive changes, and to pursue as a regulatory proposal. Dr. Peter***  
33 ***Chiu seconded.***  
34

35 Board vote:

36 Betty Connolly - aye  
37 Patricia Lock-Dawson - aye  
38 Dr. Christine Wietlisbach - aye  
39 Renee Lonner - aye  
40 Deborah Brown - aye  
41 Christina Wong - aye  
42 Dr. Leah Brew - aye  
43 Samara Ashley - aye  
44 Sarita Kohli - aye  
45 Dr. Peter Chiu - aye  
46 Dr. Scott Bowling – aye

1 Karen Pines - aye

2  
3 **XVII. Policy and Advocacy Committee Report**

4 **a. Discussion and Possible Action Regarding Defining Out-of-State Education**  
5 **for LMFT and LPCC Applicants**

6  
7 For LMFT and LPCC applicants, the Business and Professions Code (BPC) states  
8 that the Board shall accept education gained while residing outside of California if it  
9 is substantially equivalent. This means that out-of-state education requirements  
10 are triggered based on the residence of the applicant while obtaining his or her  
11 degree.

12  
13 Problem: In-State Applicants Cannot Remediate Coursework

14 There is an increase in the number of applicants who reside in California,  
15 completing online degree programs from schools that are not based in California.  
16 If an applicant who resides in California attends an out-of-state school which has  
17 not designed its program to lead to California licensure, he or she is treated as an  
18 in-state applicant and is not allowed to remediate missing coursework, because the  
19 education was gained while residing in California.

20  
21 This issue affects the LMFT and LPCC license types.

22  
23 At its August 2015 meeting, the Policy and Advocacy Committee (Committee)  
24 directed staff to amend the language pertaining to education gained while residing  
25 outside of California to education gained from an out-of-state school.

26  
27 At its October 2015 meeting, the Committee recommended that the board sponsor  
28 legislation to make the proposed change.

29  
30 ***Dr. Leah Brew moved to direct staff to make any discussed changes, and any***  
31 ***non-substantive changes, and submit to the Legislature as a bill proposal.***  
32 ***Renee Lonner seconded. The Board voted unanimously to pass the motion.***

33  
34 Board vote:

35 Betty Connolly - aye  
36 Patricia Lock-Dawson - aye  
37 Dr. Christine Wietlisbach - aye  
38 Renee Lonner - aye  
39 Deborah Brown - aye  
40 Christina Wong - aye  
41 Dr. Leah Brew – aye  
42 Samara Ashley - aye  
43 Sarita Kohli - aye  
44 Dr. Peter Chiu - aye  
45 Dr. Scott Bowling – aye  
46 Karen Pines - aye

1           **b. Discussion and Possible Action Regarding Licensed Professional Clinical**  
2           **Counselor Degree Content**  
3

4           To qualify for an LPCC license, the BPC requires the applicant’s degree program  
5           must meet the following criteria:

- 6           • Be counseling or psychotherapy in content;
- 7           • Contain supervised practicum; and
- 8           • Contain coursework in the core content areas.

9  
10          The Board is receiving LPCC applications from applicants who have degrees that  
11          may not be intended to lead to licensure as a clinical counselor. Typically, these  
12          degrees are from out-of-state.

13  
14          The law only requires the degree to be “counseling or psychotherapy in content.”  
15          It is possible for a degree to have some counseling or psychotherapy content but  
16          not be intended to prepare the student for licensure as a professional clinical  
17          counselor.

18  
19          At its August 2015 meeting, the Committee directed staff to look into tightening the  
20          practicum requirement to ensure it requires clinical experience. The Committee  
21          also asked staff to draft language defining degree titles that are and are not  
22          acceptable, using the Texas Administrative Code section as a model.

23  
24          However, at its October 2015 meeting, the Committee concluded that a degree  
25          should be evaluated based on its content, not its title. It also concluded that  
26          degree requirements need updating to ensure that degrees have a foundation  
27          centered on the practice of clinical counseling.

28  
29          The Committee recommended that two core content areas be designated as not  
30          eligible for remediation, for both in-state and out-of-state degrees: assessment  
31          and diagnostic process. Any other core content areas remain eligible for  
32          remediation as allowed by current law.

33  
34          The Committee proposes the following amendments:

- 35          • Prohibits remediation of two core content areas. These are the core content  
36          areas that cover the topics of assessment and diagnosis. Remediation of these  
37          areas is prohibited for both in-state and out-of-state applicants.
- 38          • Tightens in-state practicum requirements to ensure clinical experience.  
39          Amended to specify that direct client contact is required, and to no longer allow  
40          any equivalencies to in-state supervised practicum/field study experience.
- 41          • Amends practicum requirements for out-of-state applicants. Amended to  
42          specify that the 280 hours of face-to-face experience must now be “supervised  
43          clinical experience counseling individuals, families, or groups” instead of just  
44          experience doing “face-to-face counseling.”

1 ***Samara Ashley moved to direct staff to make any discussed changes, as well***  
2 ***as any non-substantive changes to the proposed language, and submit to***  
3 ***the Legislature for consideration as a bill proposal. Karen Pines seconded.***  
4 ***The Board voted unanimously to pass the motion.***

5  
6 Board vote:

7 Betty Connolly - aye  
8 Patricia Lock-Dawson - aye  
9 Dr. Christine Wietlisbach - aye  
10 Renee Lonner - aye  
11 Deborah Brown - aye  
12 Christina Wong - aye  
13 Dr. Leah Brew – aye  
14 Samara Ashley - aye  
15 Sarita Kohli - aye  
16 Dr. Peter Chiu - aye  
17 Dr. Scott Bowling – aye  
18 Karen Pines - aye  
19

20 **c. Discussion and Possible Action Regarding Possession of a Controlled**  
21 **Substance as a Basis for Discipline**

22  
23 This item was removed.

24  
25 **d. Discussion and Possible Action to Change Marriage and Family Therapist**  
26 **Intern Title to Associate Marriage and Family Therapist**

27 At the August 2015 Board meeting, Dr. Ben Caldwell of the American Association  
28 for Marriage and Family Therapy – California Division (AAMFT-CA) presented a  
29 proposal to change the “Marriage and Family Therapist Intern” title to “Associate  
30 Marriage and Family Therapist.”  
31

32 Dr. Caldwell presented the following arguments as reasons the title “associate”  
33 may be more appropriate than “intern” for registrants:

- 34
- 35 • The intern title is more socially understood as referring to someone who is still  
in school.
  - 36 • Because of the socially accepted connotations, some employers are more likely  
37 to exploit MFT interns by offering them little or no pay for their work.
  - 38 • Consumers often discount the credibility of MFT interns based on their title.
  - 39 • Some other states and professions are moving away from the use of the intern  
40 title for post-graduates.
- 41

42 The Board directed staff to bring this issue to the Policy and Advocacy Committee  
43 for further discussion.  
44



1 Titles in Other States - LMFT Applicants

2 Staff researched and presented the findings as follows:

- 3
- 4 • Few states still use the “intern” title; many more use the “associate” title.
  - 5 • Some states do not register post-degree graduates who are gaining experience hours toward licensure.
  - 6 • Other titles utilized for post-degree applicants include:
    - 7 ○ Tennessee: Certified Marriage and Family Therapist
    - 8 ○ Virginia: Resident in Marriage and Family Therapy
    - 9 ○ Washington DC: Unlicensed Marriage and Family Therapist
    - 10 ○ West Virginia: Provisionally Licensed Marriage and Family Therapist
    - 11 ○ Wisconsin: Training Licensed Marriage and Family Therapist
    - 12 ○ Wyoming: Provisional Marriage and Family Therapist
- 13

14 Staff looked at the statutes for a sample of high-population states to determine the  
15 title given to those gaining experience hours, if any:

- 16
- 17 • Texas: Uses the term “Licensed Marriage and Family Therapist Associate.”
  - 18 • Colorado: Registers “Marriage and Family Therapist Candidates.”
  - 19 • Massachusetts: Does not register those still gaining experience.
  - 20 • New York: New York issues a limited permit.
- 21

22 Titles in Other States - LPCC Applicants

23 Staff researched and presented the findings as follows:

- 24
- 25 • States use a wider variety of terms for pre-licensed LPCCs than they do for pre-licensed LMFTs. They include the following:
    - 26 ○ Colorado: Licensed Professional Clinical Counselor Candidate
    - 27 ○ Florida: Provisional Mental Health Counselor
    - 28 ○ Maine: Conditional Licensed Clinical Professional Counselor
    - 29 ○ Ohio: Professional Counselor/Clinical Resident
    - 30 ○ Michigan: Limited Licensed Professional Counselor
    - 31 ○ Counselor-in-Training (Missouri)
    - 32 ○ Licensed Graduate Professional Counselor (Maryland)
  - 33
  - 34 • 12 states use “Associate” in their pre-licensed title, while 7 states use “Intern.”
- 35

36 Staff looked at the statute of the same sample of larger states to determine the title  
37 given to those gaining experience hours, if any:

- 38
- 39 • Texas: Uses the term “LPC Intern.”
  - 40 • Colorado: Uses the title “Licensed Professional Counselor Candidate.”
  - 41 • Massachusetts: Does not register those still gaining experience.
  - 42 • New York: New York issues a limited permit.

1 If the Board were to move forward with the title change, the proposed language  
2 would state that in any statute or regulation, the “intern” and “associate” titles are  
3 equivalent.  
4

5 At its October 2015 meeting, the Committee recommended that the Board sponsor  
6 legislation to make the proposed amendments.  
7

8 Ms. Lock-Dawson expressed preference for the term “provisional.” Dr. Bowling  
9 agreed with the preference.  
10

11 Ms. Lonner responded that “provisional” is more confusing; her preference is  
12 “associate.” Ms. Kohli agreed with Ms. Lonner’s opinion regarding the confusion  
13 with the term “provisional.”  
14

15 Dr. Brew expressed a preference for “associate”; the Board already uses the term  
16 for Associate Clinical Social Workers.  
17

18 Angele Kahn, AAMFT-CA, explained that the law already is in place that requires  
19 the interns to state that they are practicing under supervision, and the supervisor’s  
20 name and license number.  
21

22 Ms. Kahn also explained that term “provisional” is problematic in the profession  
23 because it is a term used in diagnosing.  
24

25 Mary Read, CSU Fullerton, stated that the term “associate” is already established  
26 in California. The term “intern” is interpreted as “not yet graduated.”  
27

28 ***Dr. Peter Chiu moved to direct staff to make any discussed changes, as well***  
29 ***as any non-substantive changes to the proposed language, and submit to***  
30 ***the Legislature as a bill proposal. Dr. Leah Brew seconded. The Board***  
31 ***voted unanimously to pass the motion.***  
32

33 Board vote:

34 Betty Connolly - aye  
35 Patricia Lock-Dawson - aye  
36 Dr. Christine Wietlisbach - aye  
37 Renee Lonner - aye  
38 Deborah Brown - aye  
39 Christina Wong - aye  
40 Dr. Leah Brew – aye  
41 Samara Ashley - aye  
42 Sarita Kohli - aye  
43 Dr. Peter Chiu - aye  
44 Dr. Scott Bowling – aye  
45 Karen Pines - aye  
46

1           *The Board took a break at 11:57 a.m. and reconvened at 1:18 p.m. Dr. Bowling*  
2           *did not return to the meeting. A quorum remained.*

3  
4 **XVIII. Discussion and Possible Action for Proposed Omnibus Bill**

5 Board staff has determined that several sections of the BPC pertaining to the Board of  
6 Behavioral Sciences require amendments. These amendments are as follows:

- 7  
8 1. Delete several sections of the BPC - Expired Examination Restructure Provisions  
9 and Out-of-State Applicant Provisions. The BPC sections are no longer operative.  
10  
11 2. Amend several sections of the BPC - Experience Gained as an Independent  
12 Contractor. Recommendation: Amend the law to clarify that interns, trainees, and  
13 associates may not be employed as independent contractors, and that they may  
14 not gain any experience hours for work performed as an independent contractor,  
15 reported on an IRS Form 1099, or both.  
16  
17 3. Amend a section in the BPC - Associate Clinical Social Worker Reference.  
18 Recommendation: Replace the term “associate social worker” with the term  
19 “associate clinical social worker.”  
20  
21 4. Amend a section in the BPC - LCSW Applicants: School Accreditation and Exam  
22 Eligibility. Recommendation: Amend the BPC section to prohibit registrants from  
23 taking the clinical exam until the school has achieved accreditation.  
24  
25 5. Amend several sections of the BPC - Program Certification Requirement for LPCC  
26 Applicants. Recommendation: Add a subsection in BPC §4999.40 requiring LPCC  
27 applicants to provide a program certification to the Board, and change references  
28 to §4999.40 in other BPC sections.  
29  
30 6. Delete BPC §4999.54, Amend BPC §4999.52, §4999.120 - Expired LPCC  
31 Grandparenting Provision. Recommendation: Delete BPC §4999.54, as it is no  
32 longer necessary. Amend BPC §§4999.52 and 4999.120 to remove references to  
33 BPC §4999.54.  
34

35 At its October 2015 meeting, the Committee recommended minor changes to the  
36 amendments proposed in Item 2. It requested further research of the specific names  
37 of the 1099 form referenced in Item 2. Staff was then directed to submit this language  
38 to the Board for consideration.  
39

40 ***Dr. Leah Brew moved to direct staff to make any discussed changes, and any***  
41 ***non-substantive changes, and submit to the Board for consideration as a bill***  
42 ***proposal. Patricia Lock-Dawson seconded. The Board voted unanimously to***  
43 ***pass the motion.***  
44

45 Board vote:

46 Betty Connolly - aye

1 Patricia Lock-Dawson - aye  
2 Dr. Christine Wietlisbach - aye  
3 Renee Lonner - aye  
4 Deborah Brown - aye  
5 Christina Wong - aye  
6 Dr. Leah Brew – aye  
7 Samara Ashley - aye  
8 Sarita Kohli - aye  
9 Dr. Peter Chiu - aye  
10 Dr. Scott Bowling – aye  
11 Karen Pines - aye  
12

13 **XIX. Discussion and Possible Action Regarding Acceptable School, College, or**  
14 **University Accreditation Entities**

15 Current LMFT licensing law requires the qualifying degree be obtained from a school,  
16 college or university that is approved by the state Bureau for Private Postsecondary  
17 Education, or accredited by either the Commission on Accreditation for Marriage and  
18 Family Therapy Education (COAMFTE) or by a regional accrediting agency that is  
19 recognized by the United States Department of Education (USDE).  
20

21 LPCC licensing law also requires the qualifying degree be obtained from an accredited  
22 or approved school. It defines “accredited” as a school, college, or university that is  
23 accredited by the Western Association of Schools and Colleges, or its equivalent  
24 regional accrediting association.  
25

26 Currently, the statute references a regional accrediting agency recognized by the  
27 USDE as acceptable. However, the USDE does not recognize a specific category of  
28 regional-only accrediting agencies. Instead, the USDE recognizes two categories of  
29 accreditation: Regional and National Institutional Accrediting Agencies and  
30 Specialized Accrediting Agencies.  
31

32 Staff recommends that the Board consider accepting a degree from a program  
33 accredited by a “regional or national institutional accrediting agency” that is recognized  
34 by the USDE, rather than simply referring to a USDE-recognized regional accrediting  
35 entity. This amendment would make Board’s statute consistent with the categories  
36 that USDE recognizes.  
37

38 The amendment would need to be made in several sections of the BPC. Board staff  
39 also recommends deleting BPC section 4980.40.5. This section was put in place in  
40 2009 when the Bureau for Private Postsecondary Education (BPPE) had been  
41 sunsetted. The BPPE is no longer sunsetted.  
42

43 At its October 2015 meeting, the Committee recommended that the Board sponsor  
44 legislation to make the proposed changes.  
45

1 ***Renee Lonner moved to direct staff to make any discussed changes, as well as***  
2 ***any non-substantive changes to the proposed language, and submit to the***  
3 ***Legislature as a bill proposal. Sarita Kohli seconded. The Board voted***  
4 ***unanimously to pass the motion.***

5  
6 Board vote:

7 Betty Connolly - aye  
8 Patricia Lock-Dawson - aye  
9 Dr. Christine Wietlisbach - aye  
10 Renee Lonner - aye  
11 Deborah Brown - aye  
12 Christina Wong - aye  
13 Dr. Leah Brew – aye  
14 Samara Ashley - aye  
15 Sarita Kohli - aye  
16 Dr. Peter Chiu - aye  
17 Dr. Scott Bowling – aye  
18 Karen Pines - aye  
19

20 **XX. Status of Board-Sponsored Legislation and Other Legislation Affecting the**  
21 **Board**

22 Board-Sponsored Legislation

- 23 • SB 531 Board of Behavioral Sciences: Enforcement Process – This bill was signed  
24 by the Governor and takes effect on January 1, 2016.
- 25 • SB 620 Board of Behavioral Sciences: Licensure Requirements - This bill was  
26 signed by the Governor and takes effect on January 1, 2016.
- 27 • SB 800 Omnibus Bill - This bill was signed by the Governor and takes effect on  
28 January 1, 2016.  
29

30 Board-Supported Legislation

- 31 • AB 250: Telehealth: Marriage and Family Therapist Interns and Trainees - This bill  
32 was signed by the Governor and becomes effective January 1, 2016.
- 33 • AB 1140: California Victim Compensation and Government Claims Board - The  
34 Board's requested language was amended into the bill. This bill was signed by the  
35 Governor and takes effect on January 1, 2016.  
36

37 Legislation that the Board is Monitoring

- 38 • AB 85: Open Meetings. The Governor vetoed this bill.
- 39 • AB1279: Music Therapy. The Governor vetoed this bill.  
40

1 **XXI. Status of Board Rulemaking Proposals**

2 Disciplinary Guidelines and SB 1441: Uniform Standards for Substance Abuse

3 These regulations were approved by the Secretary of State and took effect October 1,  
4 2015.

5  
6 Implementation of SB 704 (Examination Restructure)  
7 This proposal is under review by the Office of Administrative Law and the Department  
8 of Finance, and is expected to take effect January 1, 2016.

9  
10 Requirements for Licensed Professional Clinical Counselors to Treat Couples or  
11 Families

12 This proposal is now under review by the Office of Administrative Law and the  
13 Department of Finance, and is expected to take effect January 1, 2016.

14  
15 Requirements for Licensed Professional Clinical Counselors to Treat Couples or  
16 Families

17 This proposal is under review by DCA.

18

19 **XXII. Discussion and Possible Action Regarding the Request from the American**  
20 **Association of State Counseling Boards and the American Counseling**  
21 **Association to Adopt the Consensus Licensure Title and Scope of Practice for**  
22 **Professional Counseling**

23  
24 First Request: Letter From the American Association of State Counseling Boards and  
25 the American Counseling Association

26 In June 2015, the Board received a letter from the American Association of State  
27 Counseling Boards (AASCB) and the American Counseling Association (ACA),  
28 requesting that the Board consider adoption of the consensus licensure title and scope  
29 of practice for professional counseling.

30  
31 The licensure title and scope of practice was developed through the Building Blocks to  
32 Portability Project of *20/20: A Vision for the Future of Counseling (20/20)*. 20/20 was  
33 created to develop a strategic plan for the growth and sustainability of the counseling  
34 profession. This group is comprised of 31 counseling organizations and is co-  
35 sponsored by the AASCB and the ACA.

36  
37 The Building Blocks to Portability project identified three issues for discussion in order  
38 to promote licensure portability and advancement of a uniform and consistent identity  
39 for the counseling professions.

- 40
- 41 • Development of a consensus licensure title to recommend to all state licensing boards.
  - 42 • Development of a consensus scope of practice to recommend to all state licensing boards.
- 43

- 1       • Development of consensus of education requirements to recommend to all state  
2       licensing boards.

3  
4       Twenty-nine of the thirty-one organizations participating in 20/20 voted. One  
5       organization abstained and one organization did not vote. Twenty-eight organizations  
6       voted to endorse the licensure title *Licensed Professional Counselor*. The American  
7       Mental Health Counselors Association voted not to endorse this licensure title.

8  
9       Twenty-seven of the twenty-nine organizations voted to endorse the *Scope of*  
10      *Practice*. The American Rehabilitation Counseling Association and the National  
11      Rehabilitation Counseling Association both voted not to endorse the suggested *Scope*  
12      *of Practice*.

#### 13 14      Second Request From the American Association of State Counseling Boards

15      In August 2015, the Board received a letter from AASCB suggesting a proposal that  
16      defines criteria for out-of-state licensees that will be accepted for licensure. The  
17      AASCB explained that licensure portability is a “huge dilemma” for state licensing  
18      boards and licensed counselors in the United States.

19  
20      AASCB identified the following criteria for licensure that are required by all state  
21      licensing boards:

- 22      • A Master’s degree in counseling and in some cases, a related degree.  
23      • The Master’s degree must be from an accredited university, and/or in some cases,  
24      an accredited program.  
25      • The majority of the states require a 60-hour graduate degree.  
26      • An examination that tests knowledge, such as the National Counselor Examination  
27      for Licensure and Certification (NCE) or the National Clinical Mental Health  
28      Counselor Examination (NCMHCE).  
29      • Average number of experience hours required is around 3000.

30  
31      For those in graduate programs or new graduates, AASCB acknowledges it is the  
32      graduate’s responsibility to ensure state licensure requirements are met. However,  
33      AASCB expressed concern for the professional counselor who is already licensed in  
34      one or several jurisdictions; has successfully worked in a practice setting for a number  
35      of years; and who may or may not have fulfilled all of the current state requirements.  
36      This concern resulted in the following proposal for the Board’s consideration:

37  
38      *“A fully-licensed counselor, who is licensed at the highest level of licensure*  
39      *available in his or her state, and who is in good standing with his or her*  
40      *licensure board, with no disciplinary record, and who has been in active*  
41      *practice for a minimum of five years post-receipt of licensure, and who has*  
42      *taken and passed the NCE or the NCMHCE, shall be eligible for licensure in a*  
43      *state to which he or she is establishing residence. The state to which the*  
44      *licensed counselor is moving may require a jurisprudence examination based*  
45      *on the rules and statutes of said state. An applicant who meets these criteria*

1           *will be accepted for licensure without further review of education, supervision,*  
2           *and experiential hours.”*

3  
4 AASCB noted recent proposals from other entities established a two-year  
5 requirement. AASCB strongly supports the five-year proposal.  
6

7 Board Efforts to Improve Licensure Portability

8 In 2013 the Board established the Out-of-State Education Review Committee to  
9 develop recommendations to improve license portability without compromising  
10 consumer protection.  
11

12 As a result of the Committee’s work, the Board sponsored AB 2213, which makes  
13 changes to the practicum requirements for out-of-state applicants and allows them to  
14 remediate certain coursework through continuing education, instead of requiring all  
15 coursework to be from a graduate program. The bill also allows certain coursework to  
16 be remediated while registered as an intern.  
17

18 Beginning January 1, 2016, the Board will be using two licensure examinations for  
19 licensure in California. Specifically, LPCCs are required to take and pass the  
20 NCMHCE and LCSWs are required to take and pass the ASWB Clinical examination.  
21

22 Prior to the determination to use these examinations in California, the Board reviewed  
23 the NCE and the NCMHCE, and the process to develop both examinations. Another  
24 component of the review was to determine if the examinations tested for clinical  
25 competency. The review of these examinations determined that the NCMHCE had a  
26 higher clinical content than the NCE; and it was determined, therefore, that the  
27 NCMHCE was appropriate to use as a licensure examination.  
28

29 *Dr. Peter Chiu and Sarita Kohli left the meeting. A quorum remained.*  
30

31 Ms. Kahn, AAMFT-CA, stated that the language proposed is encompassing all of the  
32 disciplines; AAMFT-CA does not support this proposal.  
33

34 ***Dr. Leah Brew moved to not adopt the recommended changes and to direct staff***  
35 ***to draft a letter to ACA and AASCB. Dr. Christina Wietlisbach seconded. The***  
36 ***Board voted unanimously to pass the motion.***  
37

38 Board vote:

39 Betty Connolly - aye  
40 Patricia Lock-Dawson - aye  
41 Dr. Christine Wietlisbach - aye  
42 Renee Lonner - aye  
43 Deborah Brown - aye  
44 Christina Wong - aye  
45 Dr. Leah Brew – aye  
46 Samara Ashley - aye



1 Dr. Scott Bowling – aye  
2 Karen Pines - aye  
3

4 **XXIII. Presentation Regarding North Carolina State Board of Dental Examiners v.**  
5 **Federal Trade Commission Supreme Court Decision**

6 *This item was taken out of order, and heard immediately following agenda item XVIII.*  
7

8 Dianne Dobbs presented information regarding the North Carolina State Board of  
9 Dental Examiners v. Federal Trade Commission (FTC) Supreme Court Decision,  
10 which addressed whether a state professional licensing board with licensing members  
11 can be held liable for antitrust law.  
12

13 In September 2015, the California Attorney General issued an opinion, which  
14 addressed impacts of the case. In October, the FTC staff recommended guidance on  
15 this topic, as well.  
16

17 Ms. Dobbs provided Board members information about the antitrust law, provided an  
18 overview of the case, reviewed the California Attorney General's opinion, and  
19 discussed the standards that apply to the Board as a result of this case.  
20

21 Ms. Dobbs urged the Board to always ensure that the decisions it makes are for the  
22 primary interest of consumer protection, articulate the public policy reasons for those  
23 decisions, and conduct an analysis of the pro-competitive and anti-competitive  
24 aspects of the decisions, and articulate those in its records.  
25

26 **XXIV. 2016 Meeting Dates**

27 The Association of Social Work Boards (ASWB) will be holding their annual delegate  
28 meeting in San Diego on November 17-19, 2016. This meeting occurs at the same  
29 time as the November Board meeting.

30 Ms. Madsen suggested alternative meeting dates for the Board meeting scheduled in  
31 November: November 3-4 or December 1-2. The Board agreed to reschedule the  
32 Board meeting to November 3-4, 2016.  
33

34 **XXV. Public Comment for Items not on the Agenda**

35 There were no public comments.  
36

37 **XXVI. Suggestions for Future Agenda Items**

38 There were no suggestions.  
39

40 **XXVII. Adjournment**

41 The meeting adjourned at 3:12 p.m.