

MEMORANDUM

DATE	September 17, 2026
TO	Workforce Development Committee
FROM	Steve Sodergren, Executive Officer
SUBJECT	Workforce Development Action Plan Update

Background

The Board approved the 2026-2030 Strategic Plan on August 14, 2026, outlining four-year goals and related objectives. The licensing and examination goals define the Committee's work. Staff will develop specific tasks to help the Committee achieve its objectives and support the Board's broader goals. These tasks will be presented for discussion at the next committee meeting.

Licensing Goal

Apply licensing standards to protect consumers and allow reasonable and timely access to the profession.

Licensing Objectives

- 2.1 Improve website tools and resources to support applicants and registrants by providing clear concise, and ADA-compliant information.
- 2.2 Reduce the average processing times for license and registration applications by leveraging technological solutions and staffing efficiencies.
- 2.3 Assess application fees with consideration for equity and long-term fiscal solvency.
- 2.4 Update and streamline the licensure requirements.

Examination Goal

Administer fair, valid, comprehensive, culturally responsive, and relevant licensing examinations.

Examination Objectives

- 3.1 Review exam eligibility timelines to identify opportunities to improve the efficiency of the licensure process.

- 3.2 Improve recruitment efforts to build a broader, more diverse, and inclusive pool of subject matter experts for exam development.
- 3.3 Improve exam information and resources to establish expectations and assist applicants through the exam process.
- 3.4 Discuss implementing the Association of Marital and Family Therapy Regulatory Boards (AMFTRB) national examination.