

APPLICATION FOR  
**INITIAL LICENSE ISSUANCE**



***Instructions and Important Information***

**Read Carefully Before Completing Your Application**

**ELIGIBILITY FOR INITIAL LICENSE ISSUANCE AND TIME LIMIT**

You must have passed the required examination(s) before your *Application for Initial License Issuance* can be accepted by the Board. You must apply and submit the initial license fee within one year after you are notified that you have successfully completed the examination requirements. Otherwise your application will be considered abandoned and you will need to submit a new *Application for Licensure* and fee.

**HOW TO APPLY**

- Complete the attached application.
- **FEE: Attach a check or money order in the amount shown below payable to “Behavioral Sciences Fund”:**

License Type	Initial License Fee	License Type	Initial License Fee
LMFT	<b>\$130</b>	LPCC	<b>\$200</b>
LCSW	<b>\$100</b>	LEP	<b>\$80</b>

- **Submit your application and fee to the address below:**

Board of Behavioral Sciences  
1625 North Market Blvd., Suite S200  
Sacramento CA 95834

**TO CONFIRM RECEIPT OF APPLICATION:**

To confirm receipt, mail your application using a method that includes tracking. You may also contact your bank to see if your check has been cashed.

**ADDRESS CHANGE:**

If your address has changed, be sure to update it ASAP online at [www.breeze.ca.gov](http://www.breeze.ca.gov).

**APPLICATION PROCESSING TIME**

Allow 30 working days for processing. Once your request has been approved your license will first appear online at [www.breeze.ca.gov](http://www.breeze.ca.gov), and then you will receive a license certificate in the mail.

**QUESTIONS?**

Please visit the **Contact Us** link at [www.bbs.ca.gov](http://www.bbs.ca.gov) and select an option under “Message the Board.”

APPLICATION FOR  
**INITIAL LICENSE ISSUANCE**



Office Use Only:

**Carefully read the "Instructions and Important Information" FIRST**

**Attach Correct Fee**

**Allow 30 Working Days for Processing**

License Type	Fee	License Type	Fee	License Type	Fee	License Type	Fee
LMFT	\$130	LPCC	\$200	LCSW	\$100	LEP	\$80

License Type:  LMFT  LPCC  LCSW  LEP

SSN or ITIN*:	Birth Date mm/dd/yyyy:
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Legal Name**:	Last	First	Middle
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\* You may provide either your Social Security Number, your Federal Employer Identification Number, or Individual Taxpayer Identification Number, as applicable.

\*\* You must use your legal name. Your "legal name" is the name established legally by your birth certificate, marriage or domestic partnership certificate, or divorce decree (for example). If you have a name change that you would like processed with your application, you must attach the "Notification of Name Change" form and all required documentation. This form is available online at [https://www.bbs.ca.gov/pdf/forms/change\\_name.pdf](https://www.bbs.ca.gov/pdf/forms/change_name.pdf). Your license will reflect your new name only if a complete "Notification of Name Change" is received with your application. Do not send original documents unless specifically requested.



**NOTE: Knowingly providing false information or omitting pertinent information may be grounds for denial of this application. The Board may refuse to issue a license, or may suspend or revoke the license if the applicant secures the license by fraud, deceit, or misrepresentation.**

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
**Date**

