



Board of Behavioral Sciences
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Associate Clinical Social Workers
SAMPLE LETTER OF AGREEMENT FOR SUPERVISION
Required when the supervisor is not employed by the ASW's employer

Date:

ASW name:

Supervisor name:

Employer name:

SAMPLE

This letter serves as an agreement between the employer, (*Employer's name*), the associate clinical social worker, (*ASW's name*), and the associate clinical social worker's supervisor, (*Supervisor's name*).

(*Supervisor's name*) is not employed by (*Employer's name*). However, (*Employer's name*) agrees to allow (*Supervisor's name*) to supervise (*ASW's name*). (*Supervisor's name*) agrees to supervise (*ASW's name*) for (*Employer's name*).

(*Supervisor's name*) agrees to take supervisory responsibility for the social work services provided by (*ASW's name*) as required by Chapter 14 of the California Business and Professions Code and Title 16, Division 18, Article 6 of the California Code of Regulations.

Supervisor's Signature_____
Date_____
ASW's Signature_____
Date_____
Employer's Authorized Representative Name_____
Employer's Authorized Representative Signature_____
Date**NOTE:**

This is a SAMPLE letter. It should be written on the letterhead of the employer and signed and dated PRIOR to gaining hours of experience. The ASW is required to submit this letter with the application for licensure. See Business and Professions Code section 4996.23(o) and Title 16, California Code of Regulations section 1870.