

APPLICATION FOR
**INITIAL LMFT CALIFORNIA
CLINICAL EXAMINATION**



Instructions and Important Information

Read Carefully Before Completing Your Application

WHO MAY APPLY?

This application may ONLY be used by the following individuals:

- An applicant who has never held or does not currently hold an Associate registration and has passed the Law and Ethics Exam; OR
- An applicant who submitted an *Application for LMFT Licensure* but did not pay the Clinical Exam fee.

HOW TO APPLY

1. Ensure that your current email address is on file via the [BreEZe system online](#). *Otherwise you will not receive notice that you are eligible to take the exam.*
2. Complete the attached application.
3. **FEE:** Attach a \$250 check or money order payable to “Behavioral Sciences Fund.”
4. Submit your application and fee to the address below:

Board of Behavioral Sciences
1625 North Market Blvd., Suite S200
Sacramento CA 95834

TO CONFIRM RECEIPT OF APPLICATION

To confirm receipt, mail your application using a method that includes tracking. You may also contact your bank to see if your check has been cashed.

APPLICATION PROCESSING TIME

Allow 4–6 weeks for processing. Please do not contact the Board to check on the status unless your application has been on file for 45 or more days. Pearson Vue administers the exam. After the Board processes your application, you will receive an e-mail notifying you of eligibility from Pearson Vue. You may contact Pearson Vue to schedule your exam once you receive the email. Do not attempt to schedule a date with Pearson Vue until you receive notification of eligibility. Pearson Vue testing centers are located throughout the state as well as some out of state, offering testing 5–6 days a week. Refer to the [Candidate Handbook](#) for testing site locations.

EXPEDITED PROCESSING

The Board is required to expedite the licensure process for the following applicants:

- **Honorably discharged veterans of the U.S. Armed Forces** pursuant to Business and Professions Code (BPC) section 115.4. Download the request form from the Board's [website](#) and include it ON TOP OF your application.
- **Spouses/Partners of persons on active duty military** pursuant to BPC section 115.5. Download the request form from the Board's [website](#) and include it ON TOP OF your application.
- **Refugees / Asylees / Special Immigrant Status Holders ("SI" or "SQ")** pursuant to BPC section 135.4. Download the request form from the Board's [website](#) and include it ON TOP OF your application.

ADDRESS CHANGE

If your address has changed, be sure to update it ASAP online at www.breeze.ca.gov.

TESTING ACCOMMODATIONS

Reasonable accommodations will be provided to candidates who have a qualifying disability or medical condition. All testing sites are physically accessible to individuals with disabilities. All other accommodations require pre-approval of a [Request for Accommodation](#). If English is your second language (ESL), you may [apply for an ESL accommodation](#).

ABANDONMENT OF APPLICATION

In accordance with Title 16, California Code of Regulations Section 1806, your file will be deemed abandoned if any of the following occur:

- You fail to sit for the examination within one year after being notified of eligibility to take the examination;
- You fail to sit for the clinical examination within one year of being notified of passing the law and ethics examination; or
- You fail to retake an examination within one year from the date you were notified of failing the examination.

To reopen an abandoned file you must submit a new application, fee, and all required documentation, as well as meet all current requirements in effect at the time the new application is submitted.

QUESTIONS?

Please visit the **Contact Us** link at www.bbs.ca.gov and select an option under "Message the Board."

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**INITIAL LMFT CALIFORNIA
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Office Use Only:

Carefully read the "Instructions and Important Information" FIRST

Attach \$250 Fee

Allow 45 Days for Processing

SSN or ITIN*:

Legal Name:**

Last

First

Middle

* You may provide either your Social Security Number, your Federal Employer Identification Number, or Individual Taxpayer Identification Number, as applicable.

** You must use your legal name. Your "legal name" is the name established legally by your birth certificate, marriage or domestic partnership certificate, or divorce decree (for example). If you have a name change that you would like processed with your application, you must attach the "Notification of Name Change" form and all required documentation. This form is available online at https://www.bbs.ca.gov/pdf/forms/change_name.pdf. Your license will reflect your new name only if a complete "Notification of Name Change" is received with your application. Do not send original documents unless specifically requested.

NOTE: Knowingly providing false information or omitting pertinent information may be grounds for denial of this application.

Signature of Applicant

Date